



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, June 13, 2011**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Berger, Marshall, Smith and Forner.

D. Approval of Agenda

ACTION: Motion to remove Business #3, Set policy regarding longstanding nepotism issue (Jensen/Berger) 1 Aye 4 Nays 0 Abstain. Motion to approve the agenda (Smith/Marshall) 4 Ayes 1 Nay (Jensen) 0 Abstain.

E. Approval of Consent Agenda

ACTION: Motion to approve the consent agenda (Marshall/Jensen) 5 Ayes 0 Nays 0 Abstain.

F. Public Hearing: Six-Year Transportation Improvement Program

1. Mayor Cassinelli opened the public hearing at 6:04 p.m. Hearing no public comment, Mayor Cassinelli closed the public hearing at 6:05 p.m.

G. Reports

1. Staff Reports

- a. Chief Flint Wright provided a written report for May 2011.
- b. Fire Chief Tom Williams reported there is a party interested in purchasing the Steed House and moving it. He also commented on traffic issues impacting emergency vehicles at the fireworks display last year. The mayor will meet with the Port of Ilwaco and fire representatives to address the issue.
- c. City Project Manager Gary Kobes commented on outstanding issues with the community building and fire hall.
- d. Deputy City Clerk PJ Kezele reported she attended the Northwest Clerks Institute Professional Development Training in Tacoma last week.

1. Council Reports

- a. Councilmember Jensen reported he appreciates the work the DNR crew did on the Black Lake trail. Mayor Cassinelli added that Brian Wirkkala will be adding cedar trees along the trail adjacent to an area where there had been some logging.

- b. Councilmember Berger reported he attended the Water/Sewer Rates Study Workshop and Ilwaco Merchants meetings.
- c. Councilmember Marshall reported he attended the Personnel Committee meeting and Water/Sewer Rates Study Workshop. He has been working with staff on the sewer rate. He also commented on the work the DNR crew did on the Discovery Trail.
- d. Councilmember Smith reported he attended the Personnel Committee meeting and Water/Sewer Rates Study Workshop. He also commented on an ongoing issue with people living in RVs at a local bait shop.
- e. Councilmember Forner reported he attended a meeting with Pacific County Emergency Management and Washington State Emergency Management regarding the Comprehensive Emergency Management Plan. He also attended meetings with state parks and the Ilwaco Heritage Museum.

2. Mayor's Report

Mayor Cassinelli read a letter of thank you from the Surf Perch Derby for the city's loan of the fish weighing table. He announced the County Auditor has added a filing period for Council Position 4 for June 13, 14 and 15, as there were no filings. He also attended the Water/Sewer Rate Study Meeting, as well as meetings of the Pacific County Council of Governments, Economic Development Council, Port of Ilwaco, Merchants, Visitors Bureau, City of Raymond Council and DOH. Several water plant loans have been approved for the water towers and back basin.

G. Comments of Citizens and Guests present:

- 1. Donna Rew from the Ilwaco Merchant's Association Fireworks Committee spoke about fundraising. She also mentioned the cars and boats for sale at the Seahag property.
- 2. Betsy Millard of the Columbia Pacific Heritage Museum spoke about Clamshell Railroad Days July 16 and 17. They are expanding the event to include the Long Beach Depot and Grange.

H. Business

1. Setting business license fees by resolution

ACTION: Motion to adopt an ordinance amending IMC Chapter 5 Section 5.04.060 to provide for the City Council to set business license fees by resolution. (Marshall/Forner) 5 Ayes 0 Nays 0 Abstain.

2. Consultant selection process

ACTION: Councilmember Forner presented the resolution. Councilmember Marshall offered amendments to the resolution. **Motion to adopt the amended resolution establishing the consultant selection process for projects.** (Jensen/Forner) 5 Ayes 0 Nays 0 Abstain.

3. Set policy regarding longstanding nepotism issue

Councilmember Marshall presented the issue. **ACTION:** In view of a single long-standing situation of nepotism in the city staff; and in view of continued more-than satisfactory performance and contribution to city needs by the junior employee; and in view of the need to provide heightened scrutiny in lieu of adverse action affecting

the employee, I move that all personnel actions regarding the junior employee come before the council via the Council Personnel Committee. (Marshall/Smith). Motion to amend junior employee to Mr. Gustafson (Smith/Marshall). Discussion ensued. Call the Question (Forner/Marshall) 4 Ayes 0 Nays 1 Abstain (Jensen). Motion passed as amended 3 Ayes (Marshall/Smith/Forner) 2 Nays (Jensen/Berger) 0 Abstain.

3. Confirm appointments of Parks Commission members

Mayor Cassinelli presented the item.

ACTION: Motion to confirm the mayor's appointments of Vinessa Mulinix to Position #1, Casey Harrell to Position #2, Rick Schimelpfenig to Position #4, Lisa Trudell to Position #5 and Carole Karnofski to Position #3 of the Ilwaco Parks and Recreation Commission. (Marshall-Jensen) 5 Ayes 0 Nays 0 Abstain.

I. Discussion

1. Lodging tax dollars for Ilwaco Charter Association

Mayor Cassinelli presented the item. General discussion ensued regarding lodging tax rates. Ed Greene of the Ilwaco Charter Association spoke about their donation request. Councilmember Marshall requested financials be added to the item for the next meeting, as well as a proposed 2012 tourism budget.

ACTION: Move to business at the next meeting.

2. Chip Seal

Mayor Cassinelli presented the item and explained it was unbudgeted. General discussion ensued.

ACTION: Mayor Cassinelli will work with the treasurer to look for funding.

3. Six-Year Transportation Improvement Program

ACTION: Move to business at next meeting.

J. Future Discussion

1. Final Pacific County Communication (PACCOM) Interlocal Agreement
2. Stormwater utility district—*Streets Committee*
3. Amended procedures ordinance—*City Planner*

K. Adjournment

ACTION: Motion to adjourn the meeting (Jensen/Marshall). Mayor Cassinelli adjourned the meeting at 7:15 p.m.

Mike Cassinelli, Mayor

PJ Kezele, Deputy City Clerk